

Volunteer Application Form

All information will be treated in the strictest confidence



WEBSITE

Building bridges for prisoners, their families and the community

Personal Details

Mr / Mrs / Miss / Other (delete as appropriate)

Full Name _____

Address _____

_____ Postcode _____

Telephone (including STD Code) _____ Mobile _____

Email address _____ Date of Birth _____

Town of Birth _____ Maiden name (if applicable) _____

Contact in Case of Emergency National Insurance No _____

Name _____ Tel No _____ Relationship _____

References

We ask that all volunteers give the names of two referees who are not related to them

Referee 1

Referee 2

Name _____

Name _____

Address _____

Address _____

Postcode _____

Postcode _____

Tel No _____

Tel No _____

Email _____

Email _____

Relationship to you _____

Relationship to you _____

Please turn over

| | | | | | |
|--|--|--------------------|--|-----------------------------|--|
| Details of other skills, interests or experience: | | | | | |
| Please tick ✓ | | | | | |
| Fundraising | | Play Work | | First Aid | |
| Marketing, PR & Media | | Youth Work | | Committee Work | |
| Admin | | Research | | Statistical Analysis | |
| Local Events | | Catering | | Languages | |
| IT/Web design | | Counselling | | | |
| Any other applicable skills? | | | | | |

Have you ever had any convictions (*please circle*)? Yes / No

If **Yes**, please give details on a separate sheet:

Please note that you will be required to undertake an enhanced CRB Disclosure check and Prison Security Vetting

Declaration

In accordance with the 1988 Data Protection Act, I agree that NEPACS may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form can be stored on both manual and computer files. It will be held securely and only accessed by authorised personnel.

I confirm that the information on this form is correct. I understand that some of the tasks involved in my role with NEPACS may be of a sensitive nature and I agree to maintain confidentiality at all times.

Signed..... Date.....

If you have any difficulties completing this application form, please phone Clare on 07964 960100 or email csandford@nepacs.co.uk. If you would like to find out more about NEPACS, log onto our website www.nepacs.co.uk or give us a call. Once we have received your form, we will contact to you to invite you to attend a volunteer interview.

Please return this completed form to: Volunteer Co-ordinator, Durham Visitor Centre, 22 Old Elvet, Durham. DH1 3HW

Equal Opportunities Monitoring and Support

You do not have to complete this section although it will help us to monitor recruitment. The information provided here is retained by personnel and is not used in the selection process.

If you require any further information or assistance in completing this form, please contact at NEPACS Head Office (Tel: 0191 3757278).

Personal Details (please complete or tick where applicable)

| | | | | | |
|-------|----------------|--------|--------------------------|------|--------------------------|
| Name: | Date of Birth: | Female | <input type="checkbox"/> | Male | <input type="checkbox"/> |
|-------|----------------|--------|--------------------------|------|--------------------------|

Ethnicity Monitoring (please tick the box that best describes your ethnic origin)

| | | | | | |
|------------------------|--------------------------|------------------------|--------------------------|-------------|--------------------------|
| Asian or Asian British | <input type="checkbox"/> | Indian | <input type="checkbox"/> | Pakistani | <input type="checkbox"/> |
| Bangladeshi | <input type="checkbox"/> | Black or Black British | <input type="checkbox"/> | Caribbean | <input type="checkbox"/> |
| African | <input type="checkbox"/> | Other Black background | <input type="checkbox"/> | Chinese | <input type="checkbox"/> |
| White British | <input type="checkbox"/> | White Irish | <input type="checkbox"/> | White other | <input type="checkbox"/> |

Disability Monitoring

The Disability Discrimination Act 1995 defines a disability as 'a person with a physical or mental impairment which has a substantial effect on day-to-day activities'.

Do you consider yourself to have a disability under the terms of the Disability Discrimination Act?
YES/NO

Please give details of any special facilities or practical arrangements we can make to help you in working for and with NEPACS.

Please give details of any adjustments that may be required to the workplace or duties, and any equipment that will help you perform the role.

The information provided will help us to ensure that your individual needs are considered during the recruitment process, and if successful, during employment.

Thank you for completing this form